



*Head of Legal and  
Democratic Services*

**MEETING** : EXECUTIVE  
**VENUE** : COUNCIL CHAMBER, WALLFIELDS, HERTFORD  
**DATE** : TUESDAY 6 SEPTEMBER 2016  
**TIME** : 7.00 PM

### **MEMBERS OF THE EXECUTIVE**

Councillor Linda Haysey	-	Leader
Councillor Eric Buckmaster	-	Executive Member for Health and Wellbeing
Councillor Tony Jackson	-	Ambassador and Executive Member for Shared Services
Councillor Gary Jones	-	Deputy Leader and Executive Member for Economic Development
Councillor Graham McAndrew	-	Executive Member for Environment and the Public Space
Councillor Suzanne Rutland-Barsby	-	Executive Member for Development Management and Council Support
Councillor Geoffrey Williamson	-	Executive Member for Finance and Support Services

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## DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
  
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
  
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

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**Audio/Visual Recording of meetings**

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting should focus only on those actively participating and be sensitive to the rights of minors, vulnerable adults and those members of the public who have not consented to being filmed.

## AGENDA

1. Apologies

*To receive apologies for absence.*

2. Leader's Announcements

3. Minutes

*To approve as a correct record the Minutes of the meeting held on 19 July 2016 (previously circulated as part of Council Agenda of 27 July 2016).*

4. Declarations of Interest

*To receive any Member(s) declaration(s) of interest.*

5. Corporate Annual Report 2015/16 (Pages 9 - 22)

6. Hertford Urban Design Strategy – Request for Capital Funding (Pages 23 - 28)

7. Herts Home Improvement Agency Proposal (Pages 29 - 90)

8. Proposed Use of Article 4 Directions (Pages 91 - 110)

9. Hertingfordbury Conservation Area Appraisal and Management Plan  
(Pages 111 - 180)

10. Little Hadham Neighbourhood Plan Area Designation (Pages 181 - 190)

11. Financial Strategy and Medium Term Financial Plan 2016/17 - 2020/21  
(Pages 191 - 216)

12. 2015-16 Annual Governance Statement (Pages 217 - 248)

13. Quarterly Performance Report - Quarter 1 (June 2016) (Pages 249 - 288)

14. District Planning Executive Panel: Minutes - 21 July 2016 (Pages 289 - 298)

*To consider recommendations on the following matters:*

- (A) Heritage Impact Assessment for Panshanger Park and its Environs, June 2016

*Minute 14 refers*

- (B) Hertford and Ware Employment Study, June 2016

*Minute 15 refers*

- (C) East Herts Draft District Plan – Chapter 1 – Introduction: Response to Issues Raised During Preferred Options Consultation

*Minute 16 refers*

- (D) East Herts Draft District Plan – Chapter 2 – Vision and Strategic Objectives: Response to Issues Raised During Preferred Options Consultation

*Minute 17 refers*

- (E) East Herts Draft District Plan – Chapter 7 – Hertford: Response to Issues Raised During Preferred Options Consultation

*Minute 18 refers*

- (F) East Herts Draft District Plan – Chapter 8 – Sawbridgeworth: Response to Issues Raised During Preferred Options Consultation

*Minute 19 refers*

- (G) East Herts Draft District Plan – Chapter 9 – Ware: Response to Issues Raised During Preferred Options Consultation

*Minute 20 refers*

- (H) East Herts Draft District Plan – Chapter 11 – East of Welwyn Garden City: Response to Issues Raised During Preferred Options Consultation

*Minute 21 refers*

- (I) East Herts Draft District Plan – Chapter 12 – Gilston Area: Response to Issues Raised During Preferred Options Consultation

*Minute 22 refers*

- (J) East Herts Draft District Plan – Chapter 14 – Employment: Response to Issues Raised During Preferred Options Consultation, Further Amendments and Draft Revised Chapter (Renamed Economic Development)

*Minute 23 refers*

- (K) East Herts Draft District Plan – Chapter 18 – Community Facilities, Leisure and Recreation: Response to Issues Raised During Preferred Options Consultation, Further Amendments and Draft Revised Chapter

*Minute 24 refers*

15. District Planning Executive Panel: Minutes - 25 August 2016

*Report to follow*

*To consider recommendations on the following matters:*

- (A) East Herts Draft District Plan – New Draft Chapter 1 – Introduction
- (B) East Herts District Plan – New Draft Chapter 2 – Vision and Strategic Objectives
- (C) East Herts Draft District Plan – Chapter 3 – Development Strategy: Response to Issues Raised During Preferred Options Consultation

- (D) East Herts Draft District Plan – Chapter 4 – Green Belt and Rural Area Beyond the Green Belt: Response to Issues Raised During Preferred Options Consultation
- (E) East Herts Draft District Plan – Chapter 6 – Buntingford: Response to Issues Raised During Preferred Options Consultation
- (F) East Herts Draft District Plan – Sawbridgeworth – Settlement Appraisal and New Draft Chapter 8
- (G) East Herts Draft District Plan – Ware – Settlement Appraisal and New Draft Chapter 9
- (H) East Herts Draft District Plan – East of Welwyn Garden City – Settlement Appraisal and New Draft Chapter 13
- (I) East Herts Draft District Plan – Chapter 13 – Housing: Response to Issues Raised During Preferred Options Consultation and Draft Revised Chapter (Renumbered Chapter 14)
- (J) East Herts Draft District Plan – Chapter 25 – Delivery: Response to Issues Raised During Preferred Options Consultation, Further Amendments and Draft Revised Chapter (Renamed Delivery and Monitoring)
- (K) Strategic Land Availability Assessment, August 2016
- (L) Final Village Hierarchy Study August 2016
- (M) Duty to Co-operate Update Report

16. Urgent Business

*To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.*

17. Exclusion of Press and Public

*To move that under Section 100(A)(4) of the Local Government Act 1972,*

*the press and public be excluded from the meeting during the discussion of item 18 on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the said Act of the following description:*

*Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

18. Sale of Land at Aubries, Walkern (Pages 299 - 306)